

**BRIMFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING, WEDNESDAY, DECEMBER 20, 2006
BRIMFIELD TOWN HALL**

The Brimfield Township Board of Trustees met on Wednesday, December 20, 2006, at the Brimfield Town Hall. Chairman Mike Kostensky called the meeting to order at 3:00 P.M. with all members present.

Public Comments and Questions:

Kim Stutzman, Powdermill Road, was concerned about a water problem on her property. Trustee Dan Tronge will investigate.

The Brimfield Community Cupboard notified the Board of Trustees that they have received a donation to the cupboard, sent by 3D Real Estate Developers, (developers of The Cascades) in the name of Brimfield Township.

MOTION #2006-509

C. Daniel Tronge moved to approve and sign the minutes of the previous meeting as presented. Motion seconded by Sue Fields and passed unanimously.

MOTION #2006 –510

Mike Kostensky moved to approve the signing of purchase orders and warrants. Motion seconded by Sue Fields and passed unanimously.

MOTION #2006-511

Mike Kostensky moved to amend the agenda presented to include :

- Zone-Pro computer software
- Date Township Organizational Meeting
- Road Mileage
- Ron Stutzman pay rate
- Purchase orders

Motion seconded by C. Daniel Tronge and passed unanimously.

MOTION #2006-512

Mike Kostensky moved, at 3:10 p.m. to adjourn to executive session, motion seconded by Sue Fields. Upon a roll call vote:

Mike Kostensky – yea	C. Daniel Tronge – yea
Sue Fields – yea	Motion passed

Returned to regular session at 3:30 p.m.

Fire Department:

MOTION #2006-513

Mike Kostensky moved to accept the recommendation of Chief Keller and accept the resignation of David Young from the Brimfield Fire Department, effective December 18, 2006. Motion seconded by C. Daniel Tronge and passed unanimously.

MOTION #2006-514

C. Daniel Tronge moved to accept, with thanks, a donation from Virginia Zaber to the Brimfield Fire Department. Motion seconded by Sue Fields and passed unanimously.

RESOLUTION #2006-515

Re: Tuition payment for Patrick Paisley

WJEREAS: The Brimfield Township Board of Trustees has determined that it is in the best interest of the Township to subsidize paramedic training for members of the Brimfield Township Fire Department, therefore, be it,

RESOLVED: That the Brimfield Township Board of Trustees will approve the payment of tuition for Patrick Paisley to attend the paramedic training program at St. Thomas Hospital beginning in January 2007, and be it further,

RESOLVED: That the total amount of this tuition shall be \$3,500.00, and that this amount will be payable in three (3) payments, from account #2281-230-318-0000, and be it further

RESOLVED: That, as specified in the current Fire Department labor agreement, Patrick Paisley shall be responsible for re-payment of the tuition fees if he terminates employment with the Brimfield Fire Department before January of 2011, on the following schedule:

- year 1 – 100%
- year 2 – 75%
- year 3 – 50%
- year 4 – 25%

Sue Fields moved for adoption of the above resolution this 20th day of December, 2006. Motion seconded by Mike Kostensky. Upon a roll call vote:

Mike Kostensky – yea	C. Daniel Tronge – yea
Sue Fields – yea	Motion passed

Police Department:

No action taken as a result of executive session

Parks and Recreation:

MOTION #2006-516

Mike Kostensky moved to approve an amount, not to exceed \$75.00, for the sled riding hill at Cranberry Creek Park, vendor to be Municipal Signs. Motion seconded by Sue Fields and passed unanimously.

MOTION #2006-517

Mike Kostensky moved to pay the Tai Chi instructor and the Country Line Dance instructor their instruction fees, per invoices submitted to the Fiscal Officer's office, Motion seconded by Sue Fields and passed unanimously.

Zoning Department:

MOTION #2006-518

Mike Kostensky moved to set the date for a Brimfield/Kent JEDD meeting on January 17, 2006, at 2:00 P.M.. at Brimfield Town Hall. Motion seconded by C. Daniel Tronge and passed unanimously

MOTION #2006-519

Sue Fields moved to table discussion of the purchase of the Zone Pro computer software until the January 17th meeting. Motion seconded by Mike Kostensky and passed unanimously.

Cemetery: No action necessary

Road Department:

RESOLUTION #2006-520

Re: Salt purchase

WHEREAS: The Brimfield Township Board of Trustees did advertise for salt bids and did receive one (1) bid which has been reviewed, therefore, be it,

RESOLVED: To purchase from Morton Salt 200 tons, more or less, of salt for a price of \$41.88 per tone, delivered and blown into Township bins.

Mike Kostensky moved for adoption of the above resolution this 20th day of December 2006. Motion seconded by C. Daniel Tronge. Upon a roll call vote:

Mike Kostensky – yea
Sue Fields – yea

C. Daniel Tronge – yea
Motion passed

RESOLUTION #2006-521

Re: Ron Stutzman

WHEREAS: The Brimfield Township Board of Trustees have determined that it is in the best interest of the citizens of Brimfield Township to have a hire a Public Works Supervisor for the Township road department, therefore, be it,

RESOLVED: That Brimfield Township shall hire Ronald Stutzman to fill the position of Public Works Supervisor, effective January 3, 2006, and be it further,

RESOLVED: That Mr. Stutzman shall not work in excess of 39 hours per month and shall be paid at the rate of \$25.00 per hour.

C. Daniel Tronge moved for adoption of the above resolution this 20th day of December, 2006. Motion seconded by Sue Fields. Upon a roll call vote:

Mike Kostensky – abstain
Sue Fields – yea

C. Daniel Tronge – yea
Motion passed

MOTION #2006 –522

Mike Kostensky moved to accept the Portage County 2006 certified road mileage report for Brimfield Township at 37.97 miles. Motion seconded by C. Daniel Tronge and passed unanimously

Administration:

RESOLUTION #2006-523

Re: Administration hours

WHEREAS: The Brimfield Township Board of Trustees has determined that it is necessary to clarify the working hours of the Administration staff, therefore, be it,

RESOLVED: That the office hours of the Clerical Assistant to the Board of Trustees shall be 8:00 A.M. to 4:00 P.M. with one (1) hour paid lunch, and be it further,

RESOLVED: That the office hours of the Administrative Secretary shall be 9:00 A.M. to 4:00 P.M., no lunch hour included, and be it further,

RESOLVED: That any addition hours, outside the above mentioned scheduled work hours, must be approved in advance by the Brimfield Township Board of Trustees, and be it further,

RESOLVED: That unexpected hours, outside the above mentioned scheduled hours, must be submitted to either the Board of Trustees or the Fiscal Officer for approval before payment can be made - the above regulations to be effective as of this date.

Sue Fields moved for adoption of the above resolution this 20th day of December, 2006. Motion seconded by C. Daniel Tronge. Upon a roll call vote:

Mike Kostensky – yea
Sue Fields – yea

C. Daniel Tronge – yea
Motion passed

MOTION #2006 –524

C. Daniel Tronge moved to close the Brimfield Administrative offices on Friday, December 22, 2006, for the Christmas holiday – the offices also being closed on Monday, December 25, 2006. Motion seconded by Mike Kostensky and passed unanimously.

MOTION #2006 –525

Mike Kostensky moved to set January 3, 2007, at 8:00 A.M. as the date and time for the organizational meeting for the Brimfield Township Board of Trustees, the meeting to be held at Brimfield Town Hall. Motion seconded by C. Daniel Tronge and passed unanimously.

MOTION #2006 –526

Mike Kostensky moved, at 4:40 P.M. to adjourn to executive session. Motion seconded by C. Daniel Tronge. Upon a roll call vote:

Mike Kostensky – yea	C. Daniel Tronge – yea
Sue Fields – yea	Motion passed

Returned to regular session at 5:35 P.M.

RESOLUTION #2006 –527

Re: Skate board equipment

WHEREAS: Brimfield resident Virgil Hayes did donate to the Brimfield Township Park, on Edson Road, skate board ramps and signs, etc., and

WHEREAS: The skate board area is no longer in use at this park, nor will it be reinstated, therefore, be it,

RESOLVED: That the skate board ramps and equipment shall be returned to Virgil Hayes, and be it further,

RESOLVED: That the Brimfield Road Department personnel shall be available to help move the ramp if Mr. Hayes requests it.

Sue Fields moved for adoption of the above resolution this 20th day of December, 2006. Motion seconded by Mike Kostensky. Upon a roll call vote:

Mike Kostensky – yea	C. Daniel Tronge – yea
Sue Fields – yea	Motion passed

MOTION #2006 –528

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Sue Fields moved, at 5:40 P.M., to adjourn, seconded by Mike Kostensky and passed unanimously.

Mike Kostensky, Trustee

C. Daniel Tronge, Trustee

Sue Fields, Trustee

John Dalziel, Fiscal Officer